

## **MINUTES:**

*All minutes are draft until approved at the next meeting*



## **Work Session Agenda**

Washington State Parks and Recreation Commission

Wednesday March 25, 2015

DuPont Better Business Bureau, 1000 Station Dr.

DuPont, WA 98327

**Time:** Opening session will begin as shown; all other times are approximate.

**Public Comment:** This is a work session between staff and the Commission. The public is invited but no public comment will be taken. No decisions will be made by the Commission at the work session.

**9:00 a.m. CALL TO ORDER** – Steve Milner, Commission Vice-Chair

- Call of the roll
  - Cindy Whaley, Chair Patricia Lantz, Vice-Chair Steve Milner, Ken Bounds, Doug Peters, Rodger Schmitt and Mark Brown
- Changes to agenda

**9:05 a.m. LOGISTICS**

- Meeting and Evening Functions

**9:10 a.m. COMMISSIONER REPORTS**

**9:50 a.m. STAFF REPORTS**

**10:20 a.m. COMMISSION MEETING PROTOCOL AND RECENT TRAINING** – Patricia Lantz, Commission Chair

- This item provides for Commission discussion regarding the recent training Commission roles.
  - **COMMISSION COMMITTEES:** Peter Herzog, Assistant Director
    - This item is a discussion on the purpose of standing Commission committees and the roles and responsibilities of participating Commissioners and staff.
- **Follow up Actions**
  - Commissioner Milner would like the Commission Committees posted on the website.
  - Commission Committee roles will be discussed at the December Work Planning Meeting
  - Commissioner Bounds would like to see the Budget Committee be more of a Financial Committee.

- Discuss rolling committees into a policy statement at the December Work Planning Meeting.

- 11:05 a.m.      COLLECTIONS PROGRAM** – Alicia Woods, Curator of Collections
- This item provides the Commission an overview of the agency’s artifact collections program.
- 11:45 a.m.      SOCIAL MEDIA** – Virginia Painter, Communications Director and Toni Droscher, Communications Consultant 4
- This item updates the Commission on the agency’s social media program, focused on public outreach, education and engagement on parks, programs and activities of the agency.
- 12:15 p.m.      2014 PERFORMANCE REVIEW** – Steve Milner, Commission Vice-Chair and Daniel Farber, Policy and Governmental Affairs Director
- This item provides a discussion and look back regarding last years agency performance.
- 1:00 p.m.      LUNCH**
- 1:30 p.m.      CITY OF ISSAQUAH- LAKE SAMMAMISH STATE PARK PARTNERSHIP** – Peter Herzog, Assistant Director
- This item provides the Commission an update on the agency’s partnership with the City of Issaquah to improve and transform Lake Sammamish State Park. Representatives from the City of Issaquah will participate in the presentation and be available to answer questions.
- 2:00 p.m.      MARKETING UPDATES**– Katie Manning, Business Development Manager and Heather Torres, Marketing Manager
- This item provides the Commission a progress report for agency’s marketing program, an overview of the 2015-2017 marketing plan, and a primer on emerging methods for collecting and utilizing marketing data.
- 3:00 p.m.      BREAK**
- 3:15 p.m.      EXECUTIVE SESSION**

**Commission Meeting Agenda**  
Washington State Parks and Recreation Commission

Thursday March 26, 2015  
DuPont Better Business Bureau, 1000 Station Dr.  
DuPont, WA 98327

**Time:** Opening session will begin as shown; all other times are approximate.

**Order of Presentation:** In general, each agenda item will include a presentation, followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

**Public Comment:**

Comments about topics not on the agenda are taken during General Public Comments.

Comments about agenda topics will be taken with each topic.

If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time. You may also submit written comments to the Commission by emailing them to [Commission@parks.wa.gov](mailto:Commission@parks.wa.gov) by 5 p.m. on March 20, 2015.

**9:00 a.m.      CALL TO ORDER – Patricia Lantz, Commission Chair**

- Flag Salute, Dante Elliott, Office Assistant
- Call of the roll
  - Cindy Whaley, Chair Patricia Lantz, Vice-Chair Steve Milner, Ken Bounds, Doug Peters, Rodger Schmitt and Secretary Mark Brown
- Introduction of Staff
  - Director Don Hoch, Assistant Director Mike Sternback, Assistant Director Peter Herzog, Financial, Technology and Business Services Director Shelly Hagen, Policy and Governmental Affairs Director Daniel Farber, Communications Director Virginia Painter, Human Resources Director Becky Daniels and Executive Assistant Becki Ellison. Michael Young from the Attorney General's Office
- Recognition of State and Local Officials
- Approval of the Agenda
  - **Motion** by Ken Bounds to approve the agenda as presented. Second by Steve Milner. **Approved unanimously as presented.**
- Approval of minutes of previous meeting: January 29, 2015 – Olympia

- **Motion** by Mark Brown to approve the minutes as provided. Second by Rodger Schmitt.  
**Approved unanimously as provided.**

**9:10 a.m. PUBLIC COMMENTS: Pre-Arranged Speakers**

- Friends of Lake Sammamish
  - Chris Kovac, Debbie Berto and Janet Farness

**9:20 a.m. GENERAL PUBLIC COMMENTS: Topics not on the agenda - None**

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**9:35 a.m. REQUESTED ACTION**

**Item E-1: Cultural Heritage Initiative Scoring Criteria**

This item asks the Washington State Parks and Recreation Commission to adopt scoring criteria to prioritize the agency's collection of historic properties.

**REQUESTED ACTION FROM COMMISSION:**

*That the Washington State Parks and Recreation Commission:*

1. Adopt the draft historic property prioritization criteria included in Appendix 1, and the ranking of properties within common themes as included in Appendix 2.
2. Delegate to the Director authority to make minor changes to the criteria as recommended.

**PUBLIC COMMENT:**

None

**ACTION:**

**Motion** by Mark Brown to approve the staff recommendation to read:

1. Adopt the ~~draft~~ historic property prioritization criteria included in Appendix 1, and the ranking of properties within common themes as included in Appendix 2.
2. Delegate to the Director authority to make minor changes to the criteria as recommended.

Second by Ken Bounds. **Approved unanimously as requested with the word draft removed from the action.**

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**10:15 a.m. REQUESTED ACTION**

**Item E-2: Washington Administrative Code Chapter 352-37 revisions to allow wind/sand sailers in the Seashore Conservation Area**

This item asks the Washington State Parks and Recreation Commission to amend Washington Administrative Code (WAC) Chapter 352-37 to allow use of wind-powered vehicles on designated ocean beaches subject to certain conditions and restrictions.

**REQUESTED ACTION FROM COMMISSION:**

*That the Washington State Parks and Recreation Commission:*

1. Declare this meeting to be a public hearing to adopt proposed changes to Chapters WAC 352-37-130 Ocean Beaches – Speed limits; WAC 352-37-190 Ocean Beaches –

Excluded/limited recreation activities; and WAC 352-37-325-Ocean Beaches-Seashore conservation area closures and proposed new Chapters WAC 352-37-085 Ocean Beaches – Wind/sand sailers traffic; and new WAC 352-37-086 Ocean Beaches- Requirements to operate wind/sand sailers.

2. Consider the data, views, and arguments submitted by any person on the proposed rules as published in the Washington State Register and as further modified herein.
3. Formally adopt new WAC 352-37-085 Ocean Beaches – Wind/sand sailers traffic; and new WAC 352-37-086 Ocean Beaches- Requirements to operate wind/sand sailers.
4. Formally adopt the proposed changes to Chapters WAC 352-37-130 Ocean Beaches – Speed limits; WAC 352-37-190 Ocean Beaches – Excluded/limited recreation activities; and WAC 352-37-325-Ocean Beaches-Seashore conservation area closures.
5. Authorize the Director to file the regulations and to comply with all necessary procedural requirements.

Commission Chair Patricia Lantz:

**I Declare this meeting to be a public hearing** to adopt proposed changes to Chapters WAC 352-37-130 Ocean Beaches – Speed limits; WAC 352-37-190 Ocean Beaches – Excluded/limited recreation activities; and WAC 352-37-325-Ocean Beaches-Seashore conservation area closures and proposed new Chapters WAC 352-37-085 Ocean Beaches – Wind/sand sailers traffic; and new WAC 352-37-086 Ocean Beaches- Requirements to operate wind/sand sailers. We will take public comment now.

**PUBLIC COMMENT:**

Evans Fletcher, North American Power Kite Association

Commission Chair Patricia Lantz:

**Public Hearing declared closed.**

Commissioner Milner requests that the Director will provide a report or work session topic of recorded conflicts associated with wind/sand sailer use at the end of the first complete year following adoption of the revisions.

**ACTION:**

**Motion** by Mark Brown to approve the staff recommendation as proposed in the Requested Action numbers 1 through 5 with the exception to amend Appendix 1 section (e) as below. Second by Steve Milner. **Motion passes unanimously as requested with the change proposed.**

**Appendix 1 section (e) to read:**

(e) ~~Wind/sand sailers may not be operated during recreational razor clam digging seasons;~~

Wind/sand sailers may not be operated on a beach open for razor clam digging per Washington Department of Fish and Wildlife rule for the period beginning three hours before the published low tide and ending three hours after the published low tide.

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**11:40 a.m. AREA REPORT-** Robert Fimbel, Forest Health and Restoration Ecologist

- Arbor Activities

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**12:20 p.m. LUNCH**

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**12:56 p.m. REQUESTED ACTION**

**Item E-3: Real Estate Management Policy Implementation**

This item asks the Commission to approve guidelines for permitting recreation business activities in parks and criteria to guide identification and designation of surplus lands for revenue generating purposes.

**REQUESTED ACTION FROM COMMISSION:**

*That the Washington State Parks and Recreation Commission:*

1. Approve general guidelines for the types of Recreation Business Activities that will be permitted in state parks, as recommended by staff.
2. Approve criteria for Commission consideration for identifying and evaluating candidate sites for Commission designation as Enterprise Lands, as recommended by staff.

**PUBLIC COMMENT:**

None

**ACTION:**

**Motion** by Steve Milner to approve the staff recommendation as proposed in the Requested Action with the changes noted below. Second by Cindy Whaley. **Approved unanimously as requested with the changes requested.**

**REQUESTED ACTION FROM COMMISSION:**

That the Washington State Parks and Recreation Commission:

1. Approve general guidelines for the types of Recreation Business Activities that will be permitted in state parks, as recommended by staff, **and adding “resource stewardship requirements” to potential site specific restrictions.**
  2. ~~Approve criteria for Commission consideration for identifying and evaluating candidate sites for Commission designation as Enterprise Lands, as recommended by staff.~~ **Approve considerations for identifying and evaluating candidate sites for Commission designation as Enterprise Lands, as recommend by staff**
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**1:30 p.m. REQUESTED ACTION**

**Item E-4: Auburn Property – Designation as Enterprise Land and Lease Offer**

This item asks the Washington State Parks and Recreation Commission to unanimously designate Commission owned property located in Auburn, Washington as property that cannot

be advantageous for park purposes and to further designate the property as Enterprise Land. This item additionally asks the Commission to unanimously delegate authority as needed to the Director or designee to negotiate and execute a long-term lease agreement for any use allowable under the Enterprise Land classification.

**REQUESTED ACTION OF COMMISSION:**

*That the Washington State Parks and Recreation Commission **unanimously**:*

1. Find that the 1.59-acre Auburn property cannot advantageously be used for park purposes.
2. Designate the Auburn property as Enterprise Lands available for any legally allowable use under a lease agreement as approved by the Assistant Attorney General assigned to State Parks.
3. Accept the valuations of the 1.59 acre subject property as detailed in this item.
4. Delegate authority to the Director to execute a ground lease agreement for a maximum term of fifty years to Marathon Development Incorporated or another suitable party if appropriate.

**PUBLIC COMMENT:**

Ted Johnson, Marathon Development

**ACTION:**

**Motion by** Mark Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Rodger Schmitt. **Approved unanimously as requested.**

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**1:53 p.m. SERVICE PINS**

- ~~Karl Hinze, Battle Ground Lake Area Manager, 30 year state and parks pin~~
  - Johnny Johnson, Park Ranger 3, 25 year parks pin
  - Billie-Gwen Russell, Program Specialist, 25 year state pin
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**2:00 p.m. REQUESTED ACTION**

**Item E-5: Delegation of Authority for Agreements with States, Native American Tribes and Other Sovereign Nations - Memorandum of Understanding with the Nisqually Indian Tribe**

This item asks the Washington State Parks and Recreation to delegate authority to the Director to sign short-term agreements with other states, Native American tribes, and other sovereign nations under certain conditions. This item also asks the Commission to affirm approval of a memorandum of understanding executed by staff with the Nisqually Indian Tribe.

**REQUESTED ACTION FROM COMMISSION:**

*That the Washington State Parks and Recreation Commission:*

1. Delegate to the Director authority to sign agreements with other states, Native American tribes, and other sovereign nations, as recommended by staff.
2. Affirm the previous Memorandum of Understanding with the Nisqually Tribe, included in as Appendix 3.

**PUBLIC COMMENT:**

Stephen D Pruitt, Nisqually Indian Tribe  
Lisa Breckenridge, Nisqually Indian Tribe

**ACTION:**

**Motion** by Steve Milner to approve the staff recommendation as proposed in the Requested Action. Second by Rodger Schmitt.

**Amendment** to the motion by Mark Brown to add a third element to the Requested Action that in developing the Memorandum of Agreement (MOA) there will be appropriate consultation with local legislators in relationship of the MOA process. Second by Steve Milner.

All in favor: Steve Milner, Mark Brown, Ken Bounds and Cindy Whaley. All opposed: Patricia Lantz, Doug Peters and Rodger Schmitt. **Amended motion passes 4 to 3.**

Vote on the **main motion** with the amendment. **Approved unanimously as requested with the amendment.**

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**2:45 p.m. BREAK**

**3:00 p.m. REPORT**

**Item E-6: 2014 Employee Engagement Survey**

This report updates the Washington State Parks and Recreation Commission on the 2014 Employee Engagement Survey.

**PUBLIC COMMENT:**

None

**ACTION:**

Report only, no action taken.

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**3:45 p.m. REPORT**

**Item E-7: Legislative Update**

This item reports on the status of issues, bills and budgets affecting State Parks during the 2015 session of the Washington State Legislature.

**PUBLIC COMMENT:**

None

**ACTION:**

Report only, no action taken.



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**3:30 p.m.      REPORT**

**Item E-8: Current Biennium Financial Report and Update on 2015-17 Budget Requests**

This item reports to the Washington State Parks and Recreation Commission on the status of: 1) State Parks' 2013-15 Biennium operating and capital expenditures, 2) Parks Renewal and Stewardship Account (PRSA) revenue collections, and 3) the 2015-17 Operating and Capital Budget Requests.

**PUBLIC COMMENT:**

None

**ACTION:**

Report only, no action taken.

**MEETING ADJOURNED AT 4:36 p.m.**

*Disclaimer: It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by WSPRC as the formal record of meeting. The recording is available through a Public Disclosure Request to the WSPRC records officer.*

BE 03/27/15